



Millbrae Elementary School District
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Millbrae, CA 94030
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DEBRA FRENCH
Superintendent

TARA KEITH
Director of Student Services

2021-2022 Annual Parent/Guardian Notifications

The Millbrae Elementary School District is required to annually notify pupils, parents and guardians of their rights and responsibilities, pursuant to California Education Code 48980. Pursuant to Education Code 48982, the parent/guardian is required to acknowledge and sign the annual notification and return it to school. Signature on the notice is an acknowledgement by the parent/guardian that they have been informed of his or her rights but does not necessarily indicate that consent to participate in any particular program or activity has been given or withheld. Parents/Guardians are also required to annually update each student's Authorization for Emergency Medical Treatment and Emergency Release Information.

The District is requesting that all parents/guardians establish and activate a ParentVue account per family. Once you have established and activated a ParentVue account, you will have the ability to update specific information on behalf of your student at any time of the school year such as emergency contacts and phone numbers, doctor information or medical history and condition updates.

The Parent/Guardian Signature Card, Emergency Medical Treatment/Release Form and Household Income Form should be returned together to your school site by Monday, August 23, 2021. (Computer kiosks are available at each school site if needed, by appointment only. Please contact your school site directly to make an appointment).

1. Parent/Guardian Signature Card

- Please complete SECTION A of the Signature Card (please print legibly)
- Please complete SECTION B of the Signature Card (fields left "unchecked" in this section will default to a "yes" response.)
- All parent notifications are available for viewing on our website at <https://www.millbraeschooldistrict.org/domain/50>. (www.millbraeschooldistrict.org, Families, Notifications)
- Please read each notification and sign in the corresponding area of the signature card in SECTION C.

2. Authorization for Emergency Medical Treatment/Emergency Release Information

- Please complete the Authorization for Emergency Medical Treatment/Emergency Release Information Form and submit to your school site along with the Signature Card

3. Letter to Households – Child Nutrition Services

Please complete and submit the Alternative Household Income Form to your school site or submit an online form at:
<http://mesd.nlappscloud.com>

ParentVue

https://ca-mesd-pvue.edupoint.com/PXP2_Login.aspx

- ParentVue Activation (DUE IMMEDIATELY)** (Please note: If you are a new parent to our district, you created a ParentVue account during the registration process and DO NOT need to re-create an account)
 - REQUIRED - If you have not done so already, please immediately create a ParentVUE account.** (If you have not received your ParentVUE Activation Key please contact your school site office immediately to obtain an activation key. At least one parent/guardian per family must have an active ParentVUE account)
- ParentVue (Student Info) Updates** - Please ensure that your student's emergency contacts and phone numbers, doctor information or medical history and condition updates are reviewed and updated annually. Simply log in to your ParentVue account, Student Info Tab and click edit to make changes/additions to your account such as phone number, email address, etc. Please also review your student's emergency contact information and make any changes/additions as necessary. These changes can be made at any time during the school year and it is important that this information is accurate. Address Changes: If your address has changed, please contact your school site office immediately to make an appointment to verify your address. You will be required to provide 2 forms of residency verification for this appointment. (Please visit our website for acceptable residency documents at <https://tinyurl.com/ecpwjx8z>).

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