

# Millbrae School District

## STUDENT HOUSING QUESTIONNAIRE (SHQ)

*The McKinney-Vento Homeless Assistance Act, part of Every Student Succeeds Act (ESSA), entitles all school-aged children experiencing homelessness access to the same free, appropriate public education that is provided to non-homeless youth. Schools are required to remove barriers to enrollment, attendance, and academic success of students experiencing homelessness. To determine eligibility please complete this form. For additional information, please contact the Homeless Liaison (650) 697-5693 ext 025.*

Student First Name:		Student Last Name:		Date of Birth:	Gender:
Local District:	School:	Campus/Site:	Grade:	Student District ID:	
Address:		Apt#:	City:		Zip Code:
Parent/Guardian Name:			Contact Number:		

**Is the student currently living in one of the Nighttime Residence options listed below?  YES  NO**  
*If you answered "NO" to this question, please STOP and sign below. If you answered "YES", complete the remainder of the form.*  
**CHECK (✓) ONE OF THE NIGHTTIME RESIDENCE OPTIONS THAT BEST DESCRIBES YOUR CURRENT LIVING SITUATION DUE TO THE LOSS OF HOUSING:**

<b>Shelter</b> (ex. Homeless, Domestic Violence...etc) Name: _____	<b>Motel or Hotel</b> Name: _____
<b>Garage</b> (unconverted)	<b>Car, trailer, or campsite</b>
<b>Temporarily in another family's house or apartment</b>	<b>Temporarily with an adult that is not the parent or guardian</b>
<b>Transitional Housing Program</b> Name: _____	<b>Trailer/motor home on private property</b>
<b>Other places <u>NOT</u> designated for or ordinarily used as a regular sleeping accommodation for human beings</b> Explain: _____	

**Is the student in need of services?  YES  NO**

**If yes, please check the services being requested.**

Backpack/School Supplies      Hygiene Kits      Transportation Assistance \*

**\*If you are requesting transportation assistance, please read and sign the affidavit below:**

I need assistance from MESD, as I have no alternate means to deliver my child to school. I agree to have my child attend school every day and on time. I also agree to notify the District if our situation changes or we no longer require this assistance. I understand that my child must meet the eligibility criteria for transportation assistance and I must comply with sign-in and supervision requirements.

**If transportation is denied, the School-Site Homeless Liaison will be notified. Parent/Guardian can appeal.**

Parent/Guardian's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Is the student in need of a referral for additional resource(s)?  YES  NO**

**If yes, please check the referral(s) being requested.**

Clothing Assistance: Shoes, Clothing, Uniforms     Tutoring     Housing Referrals

**\*\*\*Designated School Site Homeless Liaison must conference with family to facilitate the requested referral(s)\*\*\***

**The District Designated Homeless Liaison is:**

Name : Carisa Bowman	Title Coordinator of Student Services	Phone : 650-697-5693 ext 021	E-mail: cbowman@millbraesd.org
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Do you have other preschool and/or school aged children in the home?  YES  NO

**If yes, please complete an additional SHQ. All sibling(s) must have an SHQ on file at their school site.**

**AFFIDAVIT-** By signing this form, I declare under penalty of the laws in the State of California that the foregoing is true and correct. In addition, I understand that the District reserves the right to verify the above listed residence information.

**Signature of Parent/Legal Guardian/Caregiver: \_\_\_\_\_ Date: \_\_\_\_\_**

**SCHOOL PLEASE NOTE:**

✓ Upon completion, please fax to (650) 697-6865 OR scan and email SHQ to the District Homeless Liaison, SHQ **MUST** be kept in a CONFIDENTIAL file, which is separate from the permanent student record (this form must NOT be placed in the cumulative file).