

## **Heritage Music Festival Chaperone Information & Responsibilities**

- Chaperones are responsible for their trip costs, which is approximately \$531 and includes transportation, room and entrance to Disneyland. Meals are not included.
- Chaperones will be responsible for head counts when boarding/departing the buses, arrival at events, theme parks, etc.
- Chaperones will be given student meal money and medication prior to boarding the buses.
- Our goal is to have no more than 4 students per chaperone. However, this ratio may increase, depending on how many chaperones volunteer.
- Chaperones need to be at Taylor Middle School auditorium on Thursday morning, May 17th by 8:30 am to help sort equipment, and load buses.
- Chaperones and students will meet in their groups on the morning of Thursday, May 17<sup>th</sup> so that contact information can be exchanged with each other, and with parents who will not be attending the trip.
- An adult is required to be at the hotel swimming pool anytime there are Taylor students in the area. Students will be advised that they are not allowed to be at the pool area without a Taylor chaperone or teacher present.
- Co-ed room visits are not allowed, unless a Taylor chaperone is present.
- Chaperones will be responsible for bed/room checks.
- Room doors will be secured after bed checks. If a student needs something after bed check, they are to call their chaperone. **\*\*There may be room checks during the night, a schedule TBD.**
- Chaperones are responsible for making sure each student in their group is awake, fed, dressed and at the bus/location on time.
- Chaperones are to set up with their students a specific check-in system for meeting times and locations.
- Chaperones and their students can join up with other groups while at the theme parks.
- Chaperones are to exchange cell phone or any other contact information with music teachers and all other adults on trip.
- Chaperone will be responsible for their students at all times.

**I would like to volunteer to be a chaperone for the Taylor Music Heritage Festival Trip May 17-20 2012. Please set up a Heritage Festival "Bank Account" for me.**

**I have read, understand and agree to follow all the guidelines and responsibilities listed in page one of the "Chaperone Information and Responsibilities".**

\_\_\_\_\_  
Chaperone Name (Print)

\_\_\_\_\_  
Chaperone Name (Signature)

Date of Signature:

\_\_\_\_\_

Home Phone #:

\_\_\_\_\_

Cell Phone #:

\_\_\_\_\_

Work Phone #:

\_\_\_\_\_

Home Mailing Address:

\_\_\_\_\_

\_\_\_\_\_

Email Address:

\_\_\_\_\_

Student's Name

\_\_\_\_\_ Grade \_\_\_\_\_

**Please complete and return page 2 of this "Chaperone Information, Responsibilities & Participation" form to the Taylor Music office by November 1, 2011.**