

Dear Parents,

Welcome to Meadows Elementary School! Whether you are new to Meadows or a continuing family, the 2011-2012 PTA board is proud and excited to be serving our school and your children. The PTA at Meadows is an active community, and we invite all parents to join us in supporting your children and their teachers in one of the various ways possible:

-Membership: A basic PTA Membership is \$10 (per adult) - \$4.50 of this goes to PTA National and State PTA dues for educational advocacy for our children. The remainder is a donation to the Meadows PTA fund, so *please consider making an additional donation to cover the expenses needed to fully support and supplement your child's education with the tools, events and programs that Meadows PTA wants to provide.*

-Donations: By asking \$150 per child, we hope to reach our goal of raising \$20,000 for our Meadows PTA fund. This is *less than \$1 a day* for each day your child is in the classroom. Your donation is what makes your child's year possible. This includes field trips, technology (SmartBoards, cameras, ink, software, etc), book fairs, assemblies, classroom supplies, and many more programs that benefit your child(ren)'s education.

-No-Hassle Fundraising: With your every-day expenses, you can help fund additional expenses for our school via eScrip, Lucky S.H.A.R.E.S., General Mills Box Tops, and Office Depot. More information will be provided on each opportunity for this 'free' funding.

-Volunteering: Please consider being actively involved in your child's education by helping at school events, including, but not limited to activities that occur during regular school hours. Your help is what keeps our school going! By seeing you invest your time in their school, your children benefit with increased motivation in their work, which raises their self-esteem and pride, therefore improving their educational experience and growth.

-PTA Meetings: These meetings are your chance for your voice to be heard. Decisions on how your membership and donations are spent are presented and voted on at these meetings, so your attendance is highly suggested and encouraged! We want to get to know you!

-Electronic Mail: By going paperless and using electronic mail, we hope to save \$4,000-\$6,000 of your donations which would be better spent in their classrooms and for activities for your children. On the membership form (which must be submitted by Sept 21st), there is an opt-in for Paperless notices, and your child will no longer bring home paper newsletters and notices from the PTA.

Please feel free to contact any of the PTA Board members with any other questions or concerns.

Sincere regards from your 2011-2012 PTA Board:

Co-Presidents: Wayne Lee & Vanessa Muna

Vice President: Patty Lew

Secretary: Louanne Athanasiou

Treasurer: Fiona Tam

Financial Secretary: Tami Matsuno

Historian: Mei Chen

Parliamentarian: Chris Mapa

Auditor: Rich Daluz

Volunteer Coordinator: Steven Rea

MEMBERSHIP AND DONATION:

Your membership and donation assures you of the right to vote at meetings on issues that affect your child everyday at school, so your attendance at PTA meetings is highly encouraged.

\$4.50 of every Meadows PTA membership is paid to National and State PTA dues, and the remainder of all donations directly benefit the children of Meadows Elementary. Your funds help in the purchase of technology equipment, school supplies, provide field trips and assemblies to the classrooms. Without your support, our children wouldn't be able to go on multiple field trips throughout the year. Did you know: scheduling a bus for 2 classes costs about \$1,000 for five hours; school supplies are not just having paper for copiers but also maintenance on the machines and the purchase of toner and ink; and assemblies usually begin at \$300 per presentation and go up from there. All these things supplement the education and experience your children receive at Meadows.

We understand that \$150 per child is a significant sacrifice in this tough economy. But by becoming a member of the Meadows PTA for less than \$1/day per child, you help the continued excellence at Meadows School for not only our children but for future generations. We need your help to reach our goal of \$20,000 to achieve all this!

Whatever you can give is greatly appreciated and your donation is 100% tax-deductible. Please make checks payable to **Meadows PTA**. Thank you for your support!!!

- \$150.00 is my contribution (includes membership for 2 and PTA directory)
- \$ _____ is my contribution (includes membership for 2 and PTA directory)
- \$ 10.00 (per person) PTA Membership (includes PTA Directory)
- I choose not to join.

Membership cards: Name(s) of member(s)

1. _____ 2. _____

*** Child's Name _____	Room _____
Child's Name _____	Room _____
Child's Name _____	Room _____
Child's Name _____	Room _____

Please check this box to **GO PAPERLESS** and have all PTA newsletters and fliers sent **electronically**.
Email(s): _____

*** If you *do not* check the GO PAPERLESS BOX, all printed materials will only be sent home with the child listed on the first line to save money on printing and paper.

NOTE: We welcome all parents to be members of the PTA. If you have a family hardship and would like to join, please email Vanessa Muna at NVAMuna@aol.com for help.

PLEASE SUBMIT THIS FORM TO CHILD'S TEACHER OR PTA BOX IN OFFICE BY WED, SEPTEMBER 21st

Meadows PTA Directory

A student directory of contact information is useful for students and parents. You will find it invaluable throughout the school year. To be included in the directory, a parent must sign where indicated. The directory is to be used exclusively as a personal reference by our school community. Directories are only available to families who choose to be listed.

Provide only the information you want printed, but you must include Parent(s) name, Student(s) name, and at least one form of contact to be included in the directory.

Please print clearly:

Child(ren):

Last Name _____ First Name _____ Grade _____ Room _____

Last Name _____ First Name _____ Grade _____ Room _____

Last Name _____ First Name _____ Grade _____ Room _____

Last Name _____ First Name _____ Grade _____ Room _____

Mother (include last name if different): _____

Email: _____

Home phone: _____

Cell phone: _____

Work phone: _____

Address (please include zip code): _____

Father (include last name if different): _____

Email: _____

Home phone: _____

Cell phone: _____

Work phone: _____

Address (please include zip code): _____

I would like one directory (included free with my paid PTA membership)

I am NOT joining the PTA, but would like to be listed in the directory and purchase one for \$15.00

REQUIRED: Parent/Guardian signature: _____

PTA Directory Sponsorship

Business sponsorships for the Meadows PTA Directory allow for us to print the directory at a smaller expense from our PTA funds, and this is a wonderful way to let the Meadows community about your business, in addition to helping support your school. Space for these ads will be printed in the back of the directory.

If you are interested, please complete this form and return by September 21st, 2011, along with your camera-ready artwork or reproducible business card. You can also email digital artwork or business cards scanned at 300dpi resolution or higher to **MyPicsPro@aol.com**

- I would like to be a Directory **Bronze** Sponsor (Name, Address, and Phone Listing): \$10.00
- I would like to be a Directory **Silver** Sponsor (Business Card ad space): \$25.00
- I would like to be a Directory **Gold** Sponsor (Half-Page ad space): \$50.00

Name: _____ Contact Phone: _____

Business Name: _____

Address: _____

VOLUNTEER SIGN-UP

Please complete **one form per family**. Return this page by Wednesday, September 21st, 2011 at the PTA meeting, to your child's teacher or to the PTA box in the front office. Thanks!

A Volunteer Orientation will be held at **6:30pm on Wednesday, September 21st** in the Multi-purpose room prior to the first PTA meeting. All who are interested in volunteering are encouraged to attend. If you have any questions, please contact Volunteer Coordinator, Steven Rea at **stereauk@gmail.com**

Parent Volunteer(s) Name: _____ **Child's Name/Room#:** _____
Contact Phone: _____ **Email address:** _____

Please check the committee(s) on which you are interested in serving. The Volunteer Coordinator will contact you with further information at the contact number or email you provide above.

PTA Volunteers

- _____ Membership/Directory Committee (Compiling contacts, business sponsorships, design)
- _____ Campus Beautification Committee (Fall and Spring Clean-up, gardening, tile project)
- _____ Fall Book Fair – Sept 13-16, 2011 (Cashier, classroom escorts, after-school hours)
- _____ Skate Night – Oct 9, 2011 (Planning)
- _____ Fall Math Night – Oct 11, 2011 (Set-up, math stations, supervision, clean-up)
- _____ Red Ribbon Week – Oct 17-21, 2011 (Decorations)
- _____ Picture Day – Date TBA (Assisting teachers and children with photos)
- _____ Auction Dinner – Nov 4, 2011 (Solicit donations, planning, decoration, clean-up, auctions)
- _____ International Day – Dec 2, 2011 (Planning, food and cultural submissions, decorations, set-up)
- _____ Spring Math Night – February 16, 2012 (Set-up, math stations, supervision, clean-up)
- _____ Father-Daughter Dance – February 10, 2012 (Planning, decor, snack station, tickets, clean-up)
- _____ Spring Book Fair – March 6-9, 2012 (Cashier, classroom escorts, after-school hours)
- _____ Variety Show – March 23, 2012 (Set up, snack station, fliers, clean-up)
- _____ Health and Wellness Week – March 19-23, 2012 (Planning, fliers, decor)
- _____ Mother-Son BBQ & Sports Day – May 12, 2012 (Planning, decor, food, activity stations, clean-up)
- _____ Fifth Grade Graduation Committee (Planning, set-up, awards/favors, snack station, clean-up)
- _____ Play Day – Date TBD (Play stations, classroom escorts, planning, set-up, clean-up)
- _____ Science Fair – May 10, 2012 (Planning, weekly projects, set-up, awards, teacher collaboration)
- _____ Teacher Appreciation (Planning, food, set-up, favors/gifts, clean-up)
- _____ eScrip Coordinator – advertise/encourage eScrip sign-ups
- _____ Sign Board – help change messages on the Meadows Elementary notice board
- _____ Spirit Day Coordinator – put out signs for Spirit Events once a month

School Support Volunteers

- _____ Yard Duty – Needed daily at recess and lunch! Sign up calendars will be posted in the Office
- _____ Copying and distribution – helping with copying and distributing any print that needs to go out.
- _____ Art Coordinator – coordinate art supplies and activities for the school
- _____ Safety Patrol – Needed daily at drop off and pick up! Sign up calendars will be posted in the Office
- _____ School Site Council – Decision making!! Serve as a parent representative for our children
- _____ Library and Computer Lab volunteers for each class

_____ **Other:** I have a suggestion and would like to coordinate/present a specific program or support.

_____ **Open Volunteer** (provide days/times you are available): _____

Meadows Elementary 2011-2012 Year at a Glance

Mon Sep 5 - Labor Day Holiday
 Tue Sep 6 - First Day of School
 Tue Sep 6 - PTA Welcome Back Coffee
 Tue Sep 13 - Back to School Night (6:00 pm)
 Sep 13 - 16 PTA Scholastic Book Fair
 Wed Sep 21 - School Site Council (SSC) Meeting (6:00 pm)
 Wed Sep 21 - Volunteer Orientation (6:30 pm)
 Thur Sep 22 - PTA General Meeting (7:00 pm)
 Fri Sep 23 - Senior Day

Fri Oct 7 - Picture Day
 Tue Oct 11 - Math Night (6:00 pm)
 Fri Oct 14 - Spirit Day – Hawaiian
 Sat Oct 15 - Campus Beautification/Tile Project
 Oct 24 – 28 Red Ribbon Week (say “no” to drugs)
 Mon Oct 31 - Halloween Parade

Wed Nov 2 - Election Day
 Fri Nov 4 - Auction Dinner
 Fri Nov 4 - Spirit Day – College Wear Spirit Day
 Sun Nov 6 - Daylight Savings Time Ends
 Mon Nov 11 - **Veterans Day**
 Fri Nov 18 - Skate Night - Tentative
 Nov 14 – 22 Parent/Teacher Conf
 Nov 24 – 25 **Thanksgiving**
 Wed Nov 30- PTA Meeting (7:00 pm)

Fri Dec 2 - Spirit Day – International Wear
 Fri Dec 2 - International Day
 Fri Dec 9 - Skate Night - Tentative
 Dec 26 – Jan 6 **Winter Recess**

Mon Jan 9 - School Resumes
 Fri Jan 13 - Spirit Day – Meadows Spirit Wear Day
 Mon Jan 16 - MLK Holiday
 Wed Jan 25 - PTA Meeting (7:00 PM)

Fri Feb 3 - Spirit Day – Sports Day
 Fri Feb 10 - Father-Daughter Dance
 Thur Feb 16 Math Night
 Feb 17-20 President’s Day Holiday
 Date TBA Millbrae Lunar New Year Celebration

Fri Mar 2 - Spirit Day – Pajama Day
 Mar 6 – 9 Scholastic Book Fair
 Sun Mar 11 - Daylight Savings Begins
 Mar 8 – 16 Teacher/Parent Conferences
 Mar 19 – 23 Health and Wellness Week

TBA School Board Highlights Meadows School
Fri Mar 23 - Variety Show (7:00 pm)
Wed Mar 28 - PTA Meeting (7:00 pm) –Board Nominations
Wed Mar 28 - Science Fair Projects Begin (1:45 pm)

Apr 2 -6 Spring Recess
Fri Apr 13 - Spirit Day – Crazy Socks Day
Sat Apr 21 - Earth Day/Campus Beautification
Wed Apr 25 - Administrative Professionals Day
TBA 2012 Kindergarten Orientation
TBA STAR Testing

Fri May 4 - Spirit Day – Crazy Hair Day
Thur May 10 - Open House and Science Fair (6:00 pm)
Sat May 12 - Mother/Son BBQ –Sports/Bingo
Wed May 23 - PTA Meeting 7:00 pm – Board Elections
Fri May 25 - Student Awards (K-3)
Fri May 25 - Play Day (tentative)
Mon May 28 - Memorial Day

Tue June 5 - 4th and 5th Grades Awards Assembly
Thur June 7 - Promotions
Fri June 8 - Kindergarten Celebration
Fri June 8 - Last day of School