

September 2011

Dear Parents and Guardians of Millbrae School District,

Our first day of school is Tuesday, September 06, 2011. All elementary schools will have a crossing guard starting the first day of school. This message is also to remind all of us to be mindful of and follow all traffic laws to ensure student safety before and after school. This includes:

- Use **crosswalks** to cross the street. Please do not drop off students in the middle of the street and in-between cars where they will not be seen by on-coming traffic.
- Use only **available parking** in residential areas. Please do not block any driveways or enter any residential driveways to park and wait for your child.
- **Be courteous and respectful** in waiting for our children. Please do not throw any garbage on lawns or allow dogs to roam unleashed while waiting for your child.

Please find below the schools' directions on drop-off and pick-up at school. Your cooperation and assistance for all of our students' safety is greatly appreciated.

Sincerely,



Superintendent

2011-2012 SCHOOL DROP-OFF and PICK-UP DIRECTIONS

GREEN HILLS

- Green Hills School is a "walk to school campus."
- Students are to use **the cross walk** on Ludeman Lane and Laurel Avenue down the hill instead of running across Ludeman Lane by the school.
- Parents are to use the **parking lot off of Laurel Avenue** by parking their car in a parking stall and walking their children onto the Green Hills campus.

LOMITA PARK

- All drop-offs and pick-ups will take place on **San Anselmo Avenue** in the designated White Zone.
- Parents may park their car in the residential area to walk their children to the playground.

MEADOWS

- Drop-off and pick-up is to occur on **Helen Drive only**. Parents are to proceed to the **front of the school** on Helen Drive by driving down Larkspur, **around Ridgewood** and drop off on the right hand side, **directly in front of the school**.
- Parents may park their car in the Helen Drive parking lot and walk their children to the campus.
- NO U-Turns on Helen Drive!

SPRING VALLEY

- **Kindergarten**: Parents are to **park their car and walk onto the campus**. Please wait at the end of the first corridor for children. Do not walk to the classroom as other classes are still in session.
- **Grades 1-3**: Parents may drop-off and pick-up using the **school driveway**. The parents are also encouraged to park in available side-street parking areas such as Murchison, Marcella, or Pinon to meet their child.
- **Grades 4-5**: Parents are to **park in available side-street parking** areas such as Murchison, Marcella, or Pinon and children in these grades are to walk to meet their parents.

TAYLOR

- Parents are to use the **H-Wing parking lot off of Richmond Drive** or the **Taylor Blvd. parking lot** to drop-off and pick-up their children.
- NO drop-off or pick-up on Taylor Blvd. **across the street** from the school.
- NO double-parking and blocking driveways in all residential areas, especially Ashton Avenue and Taylor Blvd.