

MILLBRAE SCHOOL DISTRICT

CITIZENS' OVERSIGHT COMMITTEE

September 23rd, 2011

MEETING MINUTES

At 4:00 p.m., the Committee members met with Dr. Lesley Martin, principal of Taylor and toured renovated classrooms to see the work done last summer with Prop X funds.

A meeting of the Citizens' Oversight Committee was held on September 23rd, 2011 at 4:30 p.m. The following members and guests attended:

Doris Morse, Linda Luna, Muhammad Baluom, Catherine Quigg, Denis Fama, Paul Kehoe (Blach Construction, Guest), Kristen McLean (Blach Construction, Guest).

- I. Agenda: M/S-the Agenda was approved.
- II. Minutes: M/S- The Minutes of the June 24th meeting were approved.
- III. Reappointment of Committee by the Board of Trustees: The members of the committee agreed to continue their service through the completion of the Prop X work through next summer. According to our bylaws, the committee must be reappointed every two years. Superintendent Luna will bring this request to the Trustees. A new committee will be appointed for the Prop N Oversight work, if the bond passes. Prop X oversight members are encouraged to apply.
- IV. Presentation by Blach Construction: Paul and Kirsten presented the draft final report of the work completed this past summer and discussed the true costs versus the budget. There is additional work that will be completed next summer.
- V. New Bond Issue: Superintendent Luna discussed the bond issue on the November ballot. Absentee ballots will come out on October 11th, and Neighborhood Walks and Phone Banks are scheduled to commence shortly thereafter.
- VI. Public Comment: There was no public comment.
- VII. Committee Comments: It was noted that there is a vacancy on the Committee for an at large member and the District is recruiting to fill it.

The Committee also requested that the Superintendent determine the date that the next audit report will be available for review.

VIII. Adjournment: There being no further business, the meeting adjourned at 5:30 p.m.

Respectfully Submitted,

Denis Fama
Chair