

MILLBRAE ELEMENTARY SCHOOL DISTRICT
555 Richmond Drive
CITIZENS' OVERSIGHT COMMITTEE

MINUTES

A meeting of the Citizen's Oversight Committee was held on January 29th, 2010 in the District Office Conference Room.

Attending: Morse/Gomez/Fama/Quigg/Kenny/Shieh/Fong/Venezia

Excused: Dr. Martin

Guests: Joe Ascolese and Brad Fannin of Blach Construction.

The meeting was called to order by the Chair (Fama) at 4:30 p.m.

AGENDA: M/S. The agenda was unanimously approved

MINUTES: M/S. The minutes of September 25th were approved without change.

INTRODUCTION OF GUESTS:

The Chair introduced our guests, who were present to provide the committee with an update of budget plans and planned work this summer:

Mr. Ascolese handed out a copy of a *Millbrae School District Master Budget Summary*, which indicates the amounts of money projected for each of three phases of the project. There are three "priorities" or stages planned; all work must be done during 8 weeks of the summer, so each phase may take up to three years.

Priority One addresses compliance, safety, and security issues for each of the campuses. The projected costs for this phase are about \$33.9 million, although this is a very conservative **budget** amount. Nothing will be finalized until the bidding process is complete. The first phase will include bathroom upgrades, roof, seismic, fire, and access issues as well as a district wide technology upgrade.

There was discussion of the Lomita Park site and plans to replace the portables, but that project is still under review. It was also reported that DSA review requests have been made and it is hoped that approval can be fast tracked to begin work this summer. Messrs. Ascolese and Fanning described the lease-lease back arrangement commonly used to facilitate construction quickly.

The Final Master Plan will be submitted to the District Board for their approval on March 8th.

Mr. Fama indicated that he planned to attend and encouraged other committee members to also attend, for information only.

The Committee thanked the guests for a very informative presentation.

CALENDAR: The next meeting will be **March 26th at 5:00 p.m.** It was suggested that we move the meeting to 5 p.m. in order to make it easier for members to attend. Doris Morse has agreed to chair that meeting since Mr. Fama will be out of town.

There being no further business, the meeting adjourned at 5:30 p.m.

Respectfully submitted,

Denis Fama

Chairman