

MILLBRAE SCHOOL DISTRICT
Citizens' Oversight Committee
Meeting Minutes

February 25th, 2011

A meeting of the Citizen's Oversight Committee was held on February 25th, 2011 at 4:30 p.m.

The following persons attended:

Committee Members: Doris Morse, Cathy Quigg, Cathi Kenny, Scott Fong, Mike Venezia, Denis Fama.

Excused: Linda Luna, Superintendent

Guests: Kirsten McLean and Paul Kehoe (Blach Construction).

- I. Agenda: M/S - The agenda was approved.
- II. Minutes: M/S - The Minutes of the November 19th, 2010 were approved.
- III. Resignation: Michael Venezia submitted his resignation from the Committee due to his relocation. The Committee thanked Mr. Venezia for his service.
- IV. Election of Chair: This topic was deferred. Denis Fama will remain as chair.
- V. Update on Filling Vacancies. A report on potential candidates was submitted by Superintendent Luna. After discussion, it was noted that Dr. Baluom seems qualified and was recommended by Mr. Venezia as a replacement for his position. This recommendation will be forwarded to the Board of Trustees through the Superintendent.
- VI. Updates on Increments 1 and 2: Blach representatives presented a summary of the actual costs of Increment I and the projected costs of Increment 2. It was noticed that a savings of \$2,523.726 was achieved. The projected costs of the second increment were presented on a school by school basis.

VII. Update on Bid Alternative List: Blach also reported on various expenditure alternatives for upcoming work, based on actual funding available.

VIII. Public Comment: There was no public comment.

IX. Other: It was reported that the bylaw changes suggested by the committee at the November meeting were approved by the Board of Trustees at their December meeting.

X. Adjournment: There being no further business, the meeting adjourned at 5:15 p.m.

Respectfully submitted,

Denis Fama
Chair